

# Kansainvälinen osaaja - päivä 2020 / Get to know a Finnish working day

HÄMEEN  
KAUPPAKAMARI

tavata  
Connect more.

## HOW IT WORKS:

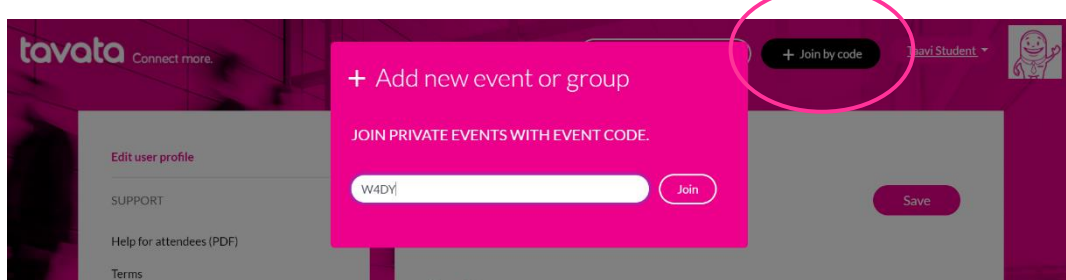
1. Sign up here: <https://app.tavata.events>
2. Verify your e-mail address from the link in your e-mail.
3. Create a user profile. Add your picture, contact information and a short pitch. You can later edit your user profile. Remember to save your changes before leaving. Note! As a student choose "private person".

Contact preference ?

Make this the default information

This information is private person profile information

4. From the top of the page choose (+) Join by code. The joining code is **W4DY** (notice capital letters).



5. Fill in your event profile. All your modifications become visible in your profile card (on the left).

You can fill in your information in English or in Finnish.

More instructions below.

Info My profile People My schedule

My Profile

Role in event

Employer  Undergraduate  Graduate

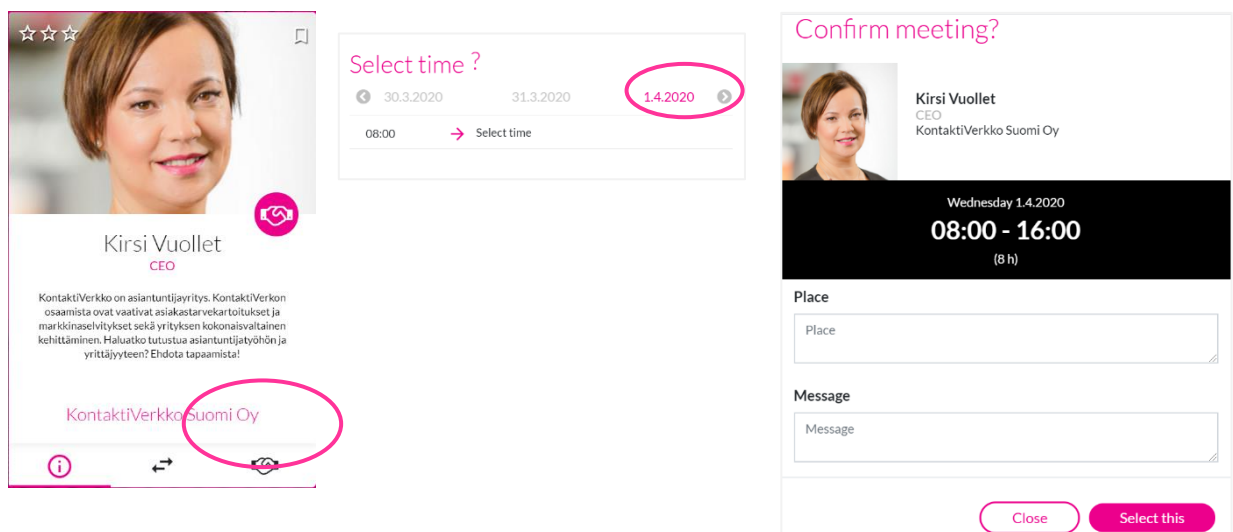
Organizer  Partner

Paikkakunta\*

Tituluslehti

- Choose your role at this event (undergraduate or graduate student)
  - Choose the city you are interested in and it's possible for you to travel.
  - In event pitch write down where do you study or have studied and where you are from. Tell which industries are you interested in and why?
  - In Offering and seeking choose the industry you're interested in. You can choose multiple industries. Choose seeking (green plus sign).
  - In event tags add you what languages do you speak and add adjustment of your know-how etc. (Write word + press enter)
6. Get to know all the companies at People - tab. You can now suggest a suitable date with the company you are most interested in and employers can suggest a date if they are interested in you.
  7. Suggest a date from the meeting icon in the profile card. It automatically offers you an 8 hours slot starting at 8 am. You can message each other and agree on the schedule. At message field shortly tell why you are interested in this company. If you can't find the "suggest a meeting" button, company is already reserved.

Employer either accepts or cancels your request. Employers can also send you a message suggesting another date. You will receive these messages in your e-mail. We suggest you check also your junk mail.



8. If an employer suggest a date for you, check their profile and website for more information. Accept a meeting or if you are unavailable that day, you can cancel it and send a new invitation suggesting a new date.

*Service works in finnish, swedish and english. Note! We advise you not to use old Internet Explorer browser versions.*